WHICH INVOICING PACKAGE MAKES THE MOST SENSE FOR YOUR BUSINESS?

5 OPTIONS FOR INVOICING

INVOICE PACKAGE 1

CLICK HERE »

Click to see details, sample invoices and reporting options.

If you're looking to invoice at the **Customer ID** level, this package is for you.

You likely have:
- ✓ A single Customer ID *without Divisions or Departments*
- ✓ One address for the invoice

  OR
- ✓ Multiple Customer IDs *without Divisions or Departments*
- ✓ Invoicing by Customer ID

INVOICE PACKAGE 2

CLICK HERE »

Click to see details, sample invoices and reporting options.

If you're looking to invoice at the **Customer ID level and you have Departments and/or Divisions/Departments,** this package is for you.

You likely have:
- ✓ A single Customer ID *for all Departments and/or Divisions/Departments*
- ✓ One address for the invoice

  OR
- ✓ Multiple Customer IDs *with Departments and/or Divisions/Departments*
- ✓ Invoicing by Customer ID *for all Departments and/or Divisions/Departments*

You will receive:
- ✓ Reporting by Customer ID – which groups your *Departments and/or Divisions/Departments*

INVOICE PACKAGE 3

CLICK HERE »

Click to see details, sample invoices and reporting options.

If you're looking to invoice at the **Department ID** level, this package is for you.

You likely have:
- ✓ A single Customer ID *with one or more Departments and/or Divisions/Departments*

  OR
- ✓ Multiple Customer IDs *with one or more Departments and/or Divisions/Departments*
- ✓ A discreet delivery address per Department ID

You will receive:
- ✓ A single invoice per Department ID delivered to the Department ID address

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INVOICE PACKAGE 4

CLICK HERE »

Click to see details, sample invoices and reporting options.

If you have **multiple Customer IDs** and you require reporting which aggregates all Customer IDs, this package is for you.

You likely have:
- ✓ Multiple Customer IDs *with or without Departments and/or Divisions/Departments*
- ✓ Comprehensive invoice reporting requirements

You will receive:
- ✓ A designated Enterprise Billing ID – which groups your Customer IDs for reporting purposes only
- ✓ A separate invoice per Customer ID

INVOICE PACKAGE 5

CLICK HERE »

Click to see details, sample invoices and reporting options.

If you're looking to invoice at the **Division ID** level, this package is for you.

You likely have:
- ✓ A single Customer ID *with one or more Divisions and/or Divisions/Departments*
- ✓ One address for invoice per Division ID

  OR
- ✓ Several Customer IDs *with one or more Divisions and/or Divisions/Departments*
- ✓ Invoicing by Division ID

You will receive:
- ✓ Reporting by Customer ID – which groups your Division IDs
- ✓ A single invoice per Division ID delivered to the Division ID address

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CLICK HERE »
to see a comprehensive view of all options including:

Package Delivery Options

Portal & Payment Options

Invoice Data File Options

IRON MOUNTAIN®