



## SOLUTION BRIEF

# TRUE COPY SCANNING FOR LIFE SCIENCES

### CHALLENGE

As digital transformation becomes a strategic initiative across Life Sciences organizations, you need to reduce reliance on paper records while establishing appropriate true copies to ensure compliance with your policies. You need all copies to be verified and scanned through a validated process to take advantage of the agility, efficiency and insights that digitization has to offer while minimizing risks and reducing storage costs.

### WHAT IF YOU COULD...

- > Scan verified original documents with a validated process that elevates efficiency?
- > Provide detailed and documented quality assurance that enables regulatory compliance?
- > Enable seamless information sharing across your enterprise and partners while reducing costs and risks?

### SOLUTION

With Iron Mountain True Copy Scanning™, you can create high-quality, fully validated electronic copies of paper or electronic records, preserving the content and meaning of the original record including all the metadata. The solution offers organizations the ability to certify that the electronic document is an accurate representation of the original record and includes the same attributes and information.

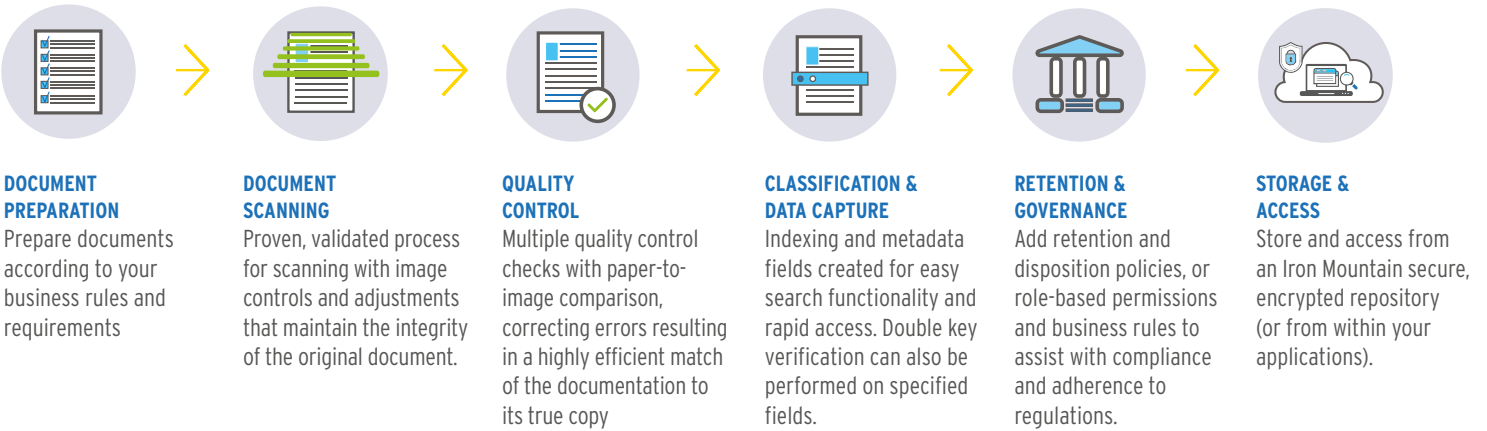
This cost-effective solution allows digital conversion of documents such as physical records, paper validation forms, device history and batch records, lab notebooks, memos and more.

### YOU WILL BE ABLE TO:

- > **ENABLE** validation, accuracy, and authenticity of records with consistent reproduction and true copy certification
- > **ESTABLISH** compliance to regulatory requirements, protecting R&D investments and reducing delays and risks associated with audits
- > **ENSURE** data integrity with a complete and accurate record to help meet current good manufacturing practices (cGMP) enforced by the FDA
- > **ELEVATE** efficiency by accelerating digital transformation across your organization while meeting your Environmental, Social & Governance (ESG) goals

## HOW IT WORKS

Once documents or records are identified for digitization per your organization's or business' policies and requirements, Iron Mountain True Copy Scanning™ ensures consistent reproduction of the content from the original record to the True Copy record.



At every step of the process, a **True Copy Scanning Verification Form** is completed and then finally attached as the first image of the file.

The copy can then be downloaded via **Iron Mountain Connect™**, our secure online customer hub, and stored in a repository of your preference such as:

- **Iron Cloud® Secure Offline Storage (SOS)**, our cost-effective solution for inactive cloud data and long-term retention. Data is stored offline and offsite in an air-gapped, climate-controlled vault disconnected from the network for enhanced data protection and security
- **Iron Mountain InSight®**, our information management and content services platform
- An electronic document management system (eDMS)
- Other Cloud or FTP applications

## WHAT YOU GAIN

- ✦ **BETTER ENTERPRISE-WIDE ACCESS** to data and secure workflows, allowing greater information sharing across teams and also to rapidly respond to requests and audits
- ✦ **ADHERENCE TO FEDERAL REGULATIONS** and eliminating the risk of audits and noncompliance
- ✦ **PROTECTION OF PROPRIETARY DATA** in a digital format that helps eliminate both associated storage costs while strengthening your reporting, retention and archiving policies

To learn more about Iron Mountain's solutions for life sciences, please contact us toll free at **800.899.IRON (4766)**, or visit us online at [ironmountain.com/lifesciences](https://ironmountain.com/lifesciences).